



## VILLAGE OF MARVIN

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### MARVIN HERITAGE DISTRICT STRATEGIC PLAN COMMITTEE MEETING MINUTES

October 8, 2020 – 7pm – Village Hall (Virtual Meeting)

Special-Called Meeting

#### SPECIAL MEETING AGENDA

The Marvin Heritage District Strategic Plan Committee will hold a special-called meeting on Thursday, October 8, 2020 at 7pm at Village Hall (10004 New Town Rd) and virtually through Webex. The purpose is to hold the inaugural meeting of the Committee, which was unable to be held on Thursday, October 1, 2020 due to a lack of quorum. The agenda for the meeting has not changed from the originally scheduled meeting.

#### AGENDA ITEMS

1. **Call to Order**  
Rohit Ammanamanchi, Village Planning & Zoning Administrator, called the meeting to order at 7pm.
2. **Determine Quorum**  
Mr. Ammanamanchi determined a quorum was present.  
**Present:** Sherri Albano  
**Present Virtually:** Dorota Clegg, Malinda Daniel, Jake Fehling, Tim Fincher, John Jones, TJ Philbrick, Councilman Marcolese  
**Absent:** Will Owens, Michael Lavelle, Councilman Wortman (Council Liaison)  
**Staff Present:** Rohit Ammanamanchi, Austin W. Yow  
**Staff Present Virtually:** Emma Lane (Facilitator)
3. **Adoption of the Agenda**  
**MOTION:** John Jones made a motion to adopt the agenda as presented.  
**VOTE:** The motion passed unanimously.
4. **Adoption of the Minutes: None**  
No minutes were adopted.
5. **Public Comment Period**  
No comments were given.

#### UNFINISHED BUSINESS ITEMS

#### NEW BUSINESS ITEMS

##### TIME STAMP 3:30

1. **Adoption of the 2020 & 2021 Marvin Heritage District Strategic Plan Committee Meeting Schedule**  
Austin W. Yow, Village Clerk & Assistant to the Administrator, presented the proposed meeting schedule for 2020 and 2021.  
**MOTION:** Sherri Albano made a motion to adopt the 2020 & 2021 Marvin Heritage District Strategic Plan Committee Meeting Schedule as presented.  
**VOTE:** The motion passed unanimously.

##### TIME STAMP 5:40

2. **Discussion of Roberts Rules/Parliamentary Procedure**  
Mr. Yow gave a brief explanation of parliamentary procedure, the order of business for meetings, and general dos and don'ts for committee members.

**TIME STAMP 12:30**

**3. Staff & Committee Member Introductions**

Mr. Ammanamanchi, Mr. Yow, Ms. Lane, and all present members of the Committee introduced themselves to one another.

**TIME STAMP 28:10**

**4. Discussion of Purpose and Goals of Strategic Plan Committee**

Emma Lane, Union County Planner and Facilitator for the Committee, explained that the purpose of the Committee is to create a strategic plan to guide the development of the Marvin Heritage District.

**TIME STAMP 36:10**

**5. Discussion of Village Center Timeline and Topics for Meetings**

Mr. Ammanamanchi briefed the Committee on the proposed timeline for the Marvin Heritage District. He also introduced the various topics and consultants that will guide future meetings, including an economic feasibility study that will be conducted by the Development Finance Initiative (DFI).

**TIME STAMP 44:30**

**6. Discussion of Current Draft Village Center Zoning Regulations**

Mr. Ammanamanchi briefed the Committee on a brief draft of zoning regulations for the Marvin Heritage District. The Committee discussed this item in depth and asked Mr. Ammanamanchi to clarify various aspects of the draft regulations.

**TIME STAMP 1:53:00**

**7. Discussion of Village Center Boundaries and Subzones in the Future Land Use Map**

Mr. Ammanamanchi presented the Future Land Use Map and briefed the Committee on the proposed subzones and boundaries of the Marvin Heritage District. The Committee discussed this item in depth, were asked if they had any proposed revisions, and had no objections to the Future Land Use Map.

**AGENDA ITEMS**

**TIME STAMP 2:09:50**

**1. Review of Action Items**

- Mr. Ammanamanchi will report to Council that the Committee had no objections to the Future Land Use Map.
- Mr. Ammanamanchi will send the updated timeline to all Committee Members.

**TIME STAMP 2:11:40**

**2. Committee Comments**

**Sherri Albano:** No comments.

**Dorota Clegg:** No comments.

**Malinda Daniel:** No comments.

**Jake Fehling:** No comments.

**Tim Fincher:** No comments.

**John Jones:** He stated he is looking forward to the work of the Committee in light of the Planning Board's work on the 2020 Land Use Plan.

**TJ Philbrick:** No comments.

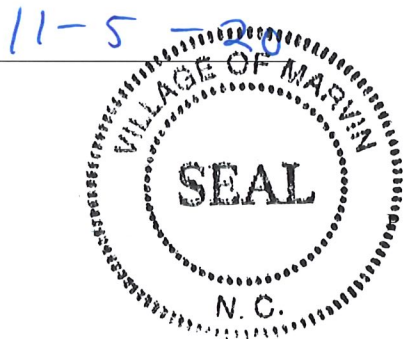
**Councilman Marcollese:** He stated he is excited about participation in and the work of the Committee. He reflected on his career involving downtown development. He reflected on the origins of the District and thanked all members for participating.

**ADJOURNMENT**

**MOTION:** Dorota Clegg made a motion to adjourn the meeting at 9:26pm.

**VOTE:** The motion passed unanimously.

Adopted: \_\_\_\_\_



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Austin W. Yow  
Village Clerk & Assistant to the Administrator  
Village of Marvin